

COMMISSION MEETING MINUTES  
December 10, 2013

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, Farmington, Utah on December 10, 2013. Members present were Commissioner John Petroff, Jr.-Chair, Commissioner Louenda H. Downs, Commissioner P. Bret Millburn, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Bill McGuire, and Deputy Clerk/Auditor Shauna Brady.

Mel Miles, Davis County Personnel Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Meeting date change	Commission meeting will be changed from December 24 to December 23, 2013.
Meeting canceled	There will be no Commission meeting held on December 31, 2013.
Public Hearing for proposed 2014 Budget	The Public Hearing to present the proposed 2014 Budget will be held December 10, 2013 at 6 p.m. at the Davis County Administration Building, 61 South Main, Room 303 in Farmington.

Recognition of Davis Conference Center employees for Utah Hotel and Lodging Association annual awards	Scott Lunt, General Manager-Davis Conference Center recognized Karolina Sempsrott, Banquet Manager, and Steve Ito, Senior Sales Manager. Both employees were nominated in one of eight categories at the Utah Hotel and Lodging Association “Stars of the Industry Awards” at its annual convention. Karolina received the Food and Beverage Service Employee of the Year Award. Steve Ito was recognized for being nominated for the Sales Employee of the Year Award. Enrique Yescas, Executive Chef & Conference Services Director, said Karolina pulls everything together for events, and she and Steve are tremendous assets to the DCC. Commissioner Downs recognized Karolina for her passion, skills, amazing talents, gifts and vision. Commissioner Petroff said no one in the state compares with the DCC in service, presentation and food. Commissioner Millburn agreed and congratulated Karolina and Steve, saying he was not surprised they received the nominations and award. Scott recognized other associates in attendance including Connie Harmston, Director-Sales and Marketing; Jeanie Shehan-Bosen, Sales Manager; Meredith Lund, Event Manager; Jake Webster, Sales Manager-Corporate Market; Dustin Moore, Events Manager; Carson Fuller, Events Manager; and Weber High School intern Ryan Liston.
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Request for Proposals opening for Environmental Health Services Division Database Management System	Curtis Koch, Davis County Clerk/Auditor Chief Deputy Auditor/Finance, indicated they are Opening the Request for Proposals for the Environmental Health Services Division Database Management System. All bids were due December 9, 2013. Dave Spence, Environmental Health Director, explained the new data base system has been anxiously anticipated and will allow better tracking and connection to all programs. Based on its needs, the Environment Health Department will review all proposals to determine total and final costs. Due to the complexity of the bid options and how the options were itemized, the documents will need to be analyzed to determine the actual comparative amounts. Curtis opened and presented the following bids:
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- Marketing Over Time
- CDP Inc.
- Sweeps Software Inc.
- Inspect2go
- Decade
- Worldwide Environmental Products
- Tyler Technologies (Energov)
- Citizenserve
- Digital Health
- Ricoh Automated Business Products
- 5 Solutions Inc.
- One Step

2013  
Commissioners  
Cup Grant  
Awards given  
to applicants

Commissioner Petroff presented the 2013 Commissioner’s Cup Grant Awards. Commissioner Millburn explained each August the Commissioners host a golf tournament. It is not at taxpayer expense and the proceeds are made possible due to the participation of great sponsors. The funds raised are made available to help enrich lives of the youth in Davis County. It is an opportunity to invest back into the community. The Commissioners individually reviewed each grant application. The funds were handed out by the commissioners to grant applicants in attendance. Checks will be mailed to applicants not in attendance.

Donations are as follows:

<u>Grant Applicants:</u>	<u>Program</u>	<u>Donation</u>
Best Buddies Utah	Best Buddies Chapters at Layton High & Viewmont High	\$1,800.00
Davis Applied Technology College	Bridge Scholarships	\$2,000.00
Davis Arts Council	Active States: Arts in Education	\$2,000.00
Davis Education Foundation	Project Safe Night Graduation Parties	\$5,000.00
Davis Head Start/Early Head Start	“License to Read” – father reading	\$1,000.00
Great Salt Lake Bird Festival	Children’s educational bird programs	\$1,200.00
Joy Foundation	Chalk Art Festival	\$1,500.00
Miss Davis County Scholarship Pageant		\$ 750.00
Weber State University	Upward Bound	\$1,900.00
Woods Cross Literacy	Summer Reading Program	\$ 750.00

South Davis  
Recreation  
District  
Administrative  
Control Board  
reappointments

Commissioner Petroff presented a request by the South Davis Recreation District Administrative Control Board members to reappoint Davis County Representatives P. Bret Millburn and Dennis Yarrington to another four-year term commencing on January 1, 2014 and ending on December 31, 2017. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye

Amendment  
#2013-388A  
Wissan, Smith,  
Racker &  
Prescott, LLP  
payment for  
additional work  
on audit

Curtis Koch, Davis County Clerk/Auditor Chief Deputy Audit/Finance, presented amendment #2013-388A with Wissan, Smith, Racker & Prescott, LLP, to cover additional work required to complete the Davis County Tourism Audit in the amount of \$2,500.00. Steve Rawlings commended the Clerk/Audit and Community and Economic Development staffs for their efforts to assist in the audit. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Brian McKenzie, Davis County Elections Director, presented the following:

Approval of  
2013 Proposed  
Davis County  
Precinct  
Changes

Request approval of 2013 Proposed Davis County Precinct Changes. The state code requires no more than 1,250 voters in each precinct and must be divided prior to January 1 of the election year. This proposal submits 7 recommendations. Brian commended the Elections, Information Systems, and Records staffs for working so efficiently together. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Resolution  
#2013-588  
Davis County  
Legislative  
Body – Mutton  
Hollow  
Township

Resolution #2013-588 of the Legislative Body of Davis County approving the withdrawals from the Mutton Hollow Township due to the prior annexations of real property by Layton City and Kaysville City. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Lewis Garrett, Davis County Health Department Director, presented the following:

Amendment  
#2013-589  
Utah Highway  
Safety Office  
funding for  
child passenger

Amendment #2013-589 with Utah Highway Safety Office for funding to support the Community Health Division’s child passenger safety program. Contract amount is \$10,000 for October 1, 2013 through September 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the

safety program	<p>motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Amendment #2005-336E Educators Mutual Health Care Plans fees for influenza vaccines</p>	<p>Amendment #2005-336E with Educators Mutual Health Care Plans to update fees allowed for influenza vaccines from October 1, 2013 until updated. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2013-590 Stanley Convergent Security Solutions install security</p>	<p>Mark Langston, Davis County Information Systems Director, presented the following:</p> <p>Agreement #2013-590 with Stanley Convergent Security Solutions for materials for installation and replacement of an electronic security/integrated solution system at the Animal Control office. Contract amount is \$34,152.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2013-591 Mobile Iron annual support and maintenance for IS systems</p>	<p>Agreement #2013-591 with Mobile Iron for annual standard support and maintenance services. Contract amount is \$3,000.00 for time period 12/22/13 through 12/21/14. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Amendment #2012-397A Erin Hill additional funds increased legal defender workload</p>	<p>Todd Utzinger, Legal Defender Coordinator for Davis County, presented the following:</p> <p>Amendment #2012-397A with Erin Hill for additional funds to compensate for her increased legal defender caseload. Contract amount is \$3,000.00. Contract time period is 1/1/13 through 12/31/13. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2013-592 Erin Hill legal defender services for indigent clients contract</p>	<p>Agreement #2013-592 with Erin Hill for legal defender services for indigent clients. Contract amount is \$65,920.00. Contract time period is 1/1/14 through 12/31/15. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2013-593 Gary Barr legal defender services for indigent clients contract</p>	<p>Agreement #2013-593 with Gary W. Barr for legal defender services for indigent clients. Contract amount is \$86,400.00. Contract time period is 1/1/14 through 12/31/15. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2013-594 ZD Roping (cattle) events at LEC</p>	<p>Commissioner Petroff presented the following on behalf of the Davis County Legacy Events Center:</p> <p>Agreement #2013-594 with ZD Roping – cattle roping events 12/27/13 – 12/28/13 and 12/31/13 – 1/1/14. Contract amount is \$2,360.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2013-595 Intermountain Reining Horse Show at LEC</p>	<p>Agreement #2013-595 with Intermountain Reining Horse Show. Contract amount is \$2,350.00. Contract time periods 6/11/14 – 6/14/14. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreements #2013-596 #2013-597 #2013-598 Simple Treasures Boutique Shows at LEC</p>	<p>Agreements with Simple Treasures Boutique Show. Contract amount is \$3,000.00 each show.</p> <p>#2013-596 -May 2014  #2013-597 - September 2014  #2013-598 -November 2014</p> <p>Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted</p>

	<p>aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p> <p>Agreements with Steel Fist. Contract amount is \$2,718.00 each show.</p> <p>#2013-599 - 10/3/2014 – 10/5/2014</p> <p>#2013-600 - 4/18/14 – 4/20/14</p> <p>#2013-601 - 7/19/14 – 7/20/14</p> <p>Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p> <p>Commissioner Downs made a motion to convene as the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.</p>
<p>Agreements #2013-599 #2013-600 #2013-601 Steel Fist MMA Events at LEC</p>	
<p>Property Tax Register approved</p>	<p>Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 2 property tax valuation appeals for approval, 12 for dismissal/denial and 5 corrections adjusted. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p> <p>Commissioner Millburn made a motion to reconvene the regular Commission Meeting. Commissioner Downs seconded the motion. All voted aye.</p>
<p>Meeting minutes approved</p>	<p>Commissioner Millburn made a motion to approve the Commission Meeting minutes for November 12 and 26, 2013 and December 3, 2013. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Check registers approved</p>	<p>Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Downs. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>Welcome Steve Rawlings wife, Jenell Rawlings</p>	<p>Commissioners Comments: The commissioners welcomed Jenell Rawlings, wife of Steve Rawlings, Davis County Clerk/Auditor. Jenell was attending the meeting and Steve introduced her to those present.</p>
<p>Public Comments: Mark Blaisdell, DDS request consideration of plan to control costs of unnecessary emergency ambulance calls</p>	<p>Public Comments by Mark Blaisdell, D.D.S., 1473 E. Hills Drive, Bountiful, previous County Board of Health member and LDS branch president for the Meadows Branch, located in Bountiful. The Meadows Branch congregation includes many elderly people who tend to call for emergency ambulance services quite often for non-emergency situations. He is concerned about the costs to taxpayers for these calls. He saw a news report about an area in Michigan or Minnesota using emergency medical technicians and fire department personnel to make house calls during their downtime to residents making non-emergency calls. He would like the County to consider a similar program. He feels that some of these residents just need to have periodic visits from medical personnel to let them know they are okay and emergency assistance is not necessary. Commissioner Petroff agreed this proposal would take a lot of work, but would be worthy of the time spent to study the concept. Commissioner Millburn explained he serves on the South Davis Metro Board and Commissioner Petroff serves on the North Davis Metro Board, and can see the opportunities to reach out in a variety of capacities, such as senior centers and other resources available to help. Commissioner Downs said she is working with Lewis Garrett, Davis County Health Department Director, to pull together entities and organizations, including the Homeless Coordination Council on a Human Services Coordinating Council to take care of such citizens while alleviating costs to taxpayers. She agrees this would be a good thing to study and get at the forefront.</p> <p>Meeting adjourned.</p>